

Minutes of the Regional Collaborative Committee

Swansea Guildhall, Committee Rm 6
30th July 2018 at 10am – 12pm

Present

Attendees	Job Title	Representing
Voting Members		
Cllr. Mark Child	Cabinet Member - Health & Wellbeing	Swansea (Chair)
Lynne Sanders	Director, Swansea Woman's Aid	Short Term Provider Rep
Mark Hopkins	Service Manager, Supported Housing, Family Housing Association	Vice Chair and Long Term Provider Rep
Delegated voting rights		
Co-opted Members		
Sian Morris	Community Safety Manager	Provider Rep
Maggie Berry	ABMU Board independent board member	
Advisory		
Anita Evans	Planning Development & Performance Officer	Swansea SP
Hayley O'Brian	Homelessness & Supporting People Commissioning Officer	NPT
Debra Trezise	RDC	

Apologies for absence

Voting Members	Job Title	Representing
Delegated voting rights		
Cllr. Peter Richards	Cabinet Member - Adult Social Services and Health	NPT LA
Cllr. Dhanisha Patel	Cabinet Member - Wellbeing & Future Generations	Bridgend LA
Delegated voting rights		
Chele Howard	Principal Officer	NPT
Martin Ridgeway	Housing & Supporting People Strategy Team Leader	Bridgend SP Lead
Co-opted Members		
Claire Jones	Head of Substance Misuse Strategy and Development & APB Rep	Substance Misuse
Advisory		
Jane Harries	Landlord Services Manager, Swansea	Swansea

	Item/Discussion
1.	Welcome, Introductions & Apologies <ul style="list-style-type: none"> The RDC was welcomed back after a long period of sick leave.
2.	Housekeeping & any Declaration of Interests <ul style="list-style-type: none"> None
	Minutes of last meeting 03.05.18 <ul style="list-style-type: none"> ➤ Action: (6) Outcomes Analysis: To be put on the next RCC Agenda. RTM to agree format to present reflecting on previous RCC comments. NB: Deadline for submission to LAs end of July Deadline for submission to WG 30 Aug ➤ Minutes then accepted as an accurate record.
3.	Regional 2017-18 Q4 Financial Outturns – Overview Analysis <ul style="list-style-type: none"> ➤ The populated regional Q4 Outturns 2017-18 were sent to members with the +/- 10% justifications by region and discussed at the meeting. ➤ RCC made a comment re: the future format of justifications i.e. required information presented by individual LAs of +/- 10% in each area.

Regional 2018/19 Q1 Financial Outturns – Overview Analysis

- The RCC confirmed they wanted to receive the Outturns every quarter.
- It was noted that the % flexibilities amount appeared on the Q4 Outturns. There was a discussion in which some RCC members requested that the RCC had input on virements decision. It was noted that this was reasonable where virements were into or out of SPPG.
- It was agreed that the Regional 2018-19 Financial Outturns would be a standing RCC agenda item.

Action:

- **RDC to check whether we need to publish on line the +/-10% variants**
- **The Regional 2018-19 Financial Outturns would be a standing RCC agenda item.**
- **LAs to present a report on virements if involving SPPG**

4. RCC Annual Review 2017-18

- In the absence of the RDC, WG had agreed an extension of the deadline for submission of the Review. It had been agreed that it would be submitted as soon as possible.
- The RCC Members Feedback form was sent (during the meeting) to be completed by members and returned to the RDC as soon as possible.

Action:

- **RDC to Draft Annual Review and send to Members by Wednesday 1st August or by the end of the week at the latest.**
- **RCC Members requested copies of other RCC minutes and agendas' to understand other RCC focuses.**

5. a) Western Bay Housing Symposium

Note: the 'Strategic Housing Matters & Integrated Care Fund Update Report' had been sent to Members with Agenda.

- MB provided a detailed update (including background) and confirmed that the Housing Symposium has been arranged for 5th October, 2018 at the Liberty Stadium, Swansea
- Could members ensure that they have expressed their interest to attend by notifying: Catrin Evans, Strategy and Partnership Officer, University Health Board
Catrin.A.Evans@Wales.NHS.UK
- Should members have any comments/suggestions for the Symposium, please contact Maggie directly: maggie.berry@wales.nhs.uk

b) Invite to work with Cardiff on Male Victims of DA

- AE fed back on the 'Male Victims Workshop' held on 24th April 2018 (paper sent with agenda).
- The LAs have all agreed to engage in principle.
- There is another workshop planned for October
- It was noted that whilst LAs provided services for victims of DA which male victims can access, no SP specific services are commissioned or show on spend plans.
- The RCC supported the opportunity of working with Cardiff on this issue.

Actions:

- a) Members requested the 'Key Points' of the Housing Symposium to share with interested parties which MB agreed to send to RDC.
- b) AE agreed to contact Rhodri Johnson for information on whether SAIL data is available for MB.
- c) SM would send information on StreetLink to MB to be used at the Symposium

6. RCC Chairs meeting with WG

- AE gave an update and informed the group that both she and Peter Field, Principal Officer, Prevention, Wellbeing and Commissioning (Rachel Evans replacement), attended the meeting held on 30th April in Cathays Park, Cardiff.
- At the meeting, WG requested RDC/RCC's undertake a scoping exercise showing the priorities of the RPBs/PSBs and how they link with the priorities of SP/RCCs; the mapping of governance structures and the links between the Boards. In the absence of the RDC, AE had undergone this task and would forward the draft paper to members.

Action:

- **AE would forward the draft Scoping Exercise paper to members.**

SPNAB Key Messages 11 June 2018 circulated

- Comments / issues to raise to RDC

Flexibilities update

- AE noted that she had attended SPNAB as the Western Bay RCC representative where each member presented their paper on flexibilities proposals. One option of splitting the 'supergrant' into two parts covering Housing and Support Grants had gained some support particularly from both Cymorth and CHC. The Minister agreed to engage on this 3rd option.
- WG had hosted workshops with LAs on Funding Flexibilities and have subsequently distributed a 'Flexible Funding Fact Sheet' and 'Supplementary Guidance Full Flexibility – Pathfinders' documents which the RDC will forward to members for information.
- Concern was expressed that the RCC's voice was not being heard in the decisions being made regarding virements between funding streams. It was hoped that clear guidance would be forthcoming in the release of the new SPPG Guidance document (release imminent).

Action:

- **RDC to forward Funding Flexibilities documents to members**

Gypsies & Travellers information returned to WG Regional

(papers previously sent)

- AE gave update.
- It was noted that the Gypsy and Traveller Assessment (GTA) looked at additional plots that were going to be needed rather than assessing the housing related support needs.
- This exercise may result in changes to the Guidance for GTA's.

Contract Monitoring Group 17th June 2018:

- Key points of the last meeting was sent with the agenda.
- There were no recommendation to the RCC.
- The next meeting of the Group was planned for 28.08.18

7. A.O.B.

- a) It was noted that Sam, NPT had run Outcome workshops which were opened up to Swansea and Bridgend providers. It was suggested that the workshops be run on a 6 monthly basis shared by LAs.

Action:

- **RDC would ensure that the regular running of Outcome Workshops will be on the Regional Provider Forum Agenda.**
- b) AE reported that following the SPNAB meeting with Chairs & RDC's, it is a WG requirement that the Homeless Strategies are reviewed by RCCs and they provide feedback and comments to LAs.

- c) Work on the next Regional Strategic Plan (RSP) Annual Update will begin soon. It was proposed and agreed that it would be on the next RCC agenda (26.09.18) and RPF agenda (01.11.18). The deadline for submission of LCP updates to RDC is 19th October and that the document would be signed off at 11th December RCC.

Date of Next Meeting: 26th September 2018 Rooms 1 & 2, 10am to 1pm, The Quays, Brunel Way, Baglan Energy Park, Neath, SA11 2GG

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