

## Western Bay Regional Partnership Board

7<sup>th</sup> December 2017

10.00am – 12.00pm

Boardroom, ABMU HQ, Baglan

### Minutes

#### Attendees

Name	Organisation	Initials
Professor Andrew Davies (Vice Chair)	ABMU HB	AD
Maggi Berry	ABMU HB	MB
Siân Harrop-Griffiths	ABMU HB	SHG
Councillor Huw David	Bridgend CBC	HD
Darren Mepham	Bridgend CBC	DM
Susan Cooper	Bridgend CBC	SC
Councillor Rob Jones	Neath Port Talbot CBC	RJ
Councillor Alan Lockyer	Neath Port Talbot CBC	AL
Councillor Peter Richards	Neath Port Talbot CBC	PR
Andrew Jarrett	Neath Port Talbot CBC	AJ
Councillor Mark Child	Swansea Council	MC
Chris Sivers	Swansea Council	CS
Debbie Smith	Swansea Council (legal advisor)	DS
Caritas Adeve	Swansea Council (legal advisor)	CA
Gaynor Richards	NPT CVS	GR
Linda Jagers	Carers Representative	LJ
Emma Tweed	Care and Repair / Third Sector	ET
Melanie Minty	Care Forum Wales	MM
Adele Rose-Morgan	Service User / Citizen Representative	ARM
Carwyn Tywyn	Mencap Cymru / Third Sector	CT
Sara Harvey	Western Bay	SH
Louise Fraser-Cole	Western Bay	LFC

#### In attendance

Joanne Abbott-Davies (agenda item 8)	ABMU HB	JAD
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#### Apologies

Name	Organisation	Initials
Alex Howells	ABMU HB	AH
Dave Howes	Swansea Council	DH
Councillor Clive Lloyd	Swansea Council	CL
Councillor Dhanisha Patel	Bridgend CBC	DP
Steven Phillips	Neath Port Talbot CBC	SP
Phil Roberts	Swansea Council	PR
Councillor Rob Stewart (Chair)	Swansea Council	RS
Councillor Phil White	Bridgend CBC	PW
Rosita Wilkins	Service User/Citizen Representative	RW

Ref	Item	Action
<b>1</b>	<b>Election of Chair</b>	
1.1	AD explained that the current Chair, RS was unable to attend due to a visit to Hull for the City of Culture result	
1.2	DS ran through the RPB Terms of Reference in relation to electing a Chair. The ToR state that all board members of partnership bodies need to be present but it is felt that this should be amended to state that, as long as all partnership bodies are represented, a vote can be carried out	<b>DS to amend the ToR as agreed by RPB</b>
1.3	Nominations were invited for the election of a Chair. RJ was nominated by AD and seconded by HD. <b>The election of Councillor Rob Jones as Chair was agreed by all</b> RJ thanked the Regional Partnership Board RJ feels that there is a need to consider other pertinent areas going forward and that this is an opportunity at self-evaluating the work and outcomes of the region. It is felt that the proposed boundary change in April 2019 is an ideal opportunity to ensure that Western Bay is fit for purpose RJ took the opportunity to thank all partners for the success to date RJ requested that AD continue to Chair the meeting as he was not present at the last meeting	
<b>2</b>	<b>Welcome, Introductions and Apologies</b> AD welcomed everyone to the meeting Introductions were made Apologies for absence were given as noted above	
<b>3</b>	<b>Declarations of Interest</b> No declarations of interest were received	
<b>4</b>	<b>Draft Minutes of Previous Meeting: 21<sup>st</sup> September 2017</b>	
4.1	It was agreed that the minutes were an accurate representation of the last meeting with the exception of:	
4.2	MM stated that she is noted as both present and under the apologies. MM confirmed that she had been present.	<b>Amend the minutes to show MM as present</b>
<b>5</b>	<b>Matters Arising and Action Log</b>	
5.1	LAC / LCC Evaluation Report – an understanding of implementation will be presented at a March RPB meeting (Action 23 Ref 5.11)	<b>To be presented at future RPB meeting</b>
5.2	The WB Programme Office is working to avoid meeting clashes by linking with Carmarthenshire CC as secretariat for City Deal. It has been proposed that a particular day a week be reserved for WB meetings (Action 38 Ref 1.1)	
5.3	Public meetings to be considered by the Regional Partnership Board. A paper was circulated within agenda pack detailing potential costs and implications to public meetings (Action 40 Ref 4.3)	

- 5.3.1 MC stated that the Regional Partnership Board will be reviewing the way in which Western Bay operates and consideration for public meetings can be decided during this review.
- 5.3.2 **It was agreed to review the possibility of public meetings as part of the Western Bay review.** **Include public meetings as part of governance review of WB**
- 5.4 Pooled budgets – paper circulated within agenda pack – agenda item 12  
(Action 41 Ref 4.6)
- 5.5 Feedback from Regional Citizens Panel – agenda item 11  
(Action 46 Ref 10.4)
- 5.6 WCCIS – email to be sent to NPT CBC regarding the roll out  
(Action 48 Ref 11.6) **Email to be sent NPT CBC**
- 6 Proposed Health Board Boundary Changes / Local Government Reform and Bridgend / Cwm Taf: Impact on WB Regional Working**
- 6.1 A three month consultation will begin before Christmas 2017 on the proposed boundary change to the Health Board and Bridgend CBC. DM provided an update for the Regional Partnership Board
- 6.2 Welsh Government is engaging with the Chief Executives of ABMU HB, Bridgend CBC and Cwm Taf
- 6.3 Welsh Government has been asked to consider the implications for third sector partners as well as ABMU HB
- 6.4 DM stressed the importance of the transition to Cwm Taf being done effectively whilst maintaining the momentum of partnership bodies as well as the possibility of disaggregating WB projects. It is also hoped that some projects be carried forward to Cwm Taf and that some projects can continue in partnership with Western Bay
- 6.5 It was felt that this is an opportunity to review the work of Western Bay and to streamline with the Public Service Board
- 6.6 A task and finish group has been set up to look into governance and the continuity of workstreams
- 6.7 AL felt that it would be a shame to lose Bridgend CBC from the WB adoption service as it is one of the best services currently operating and AL felt it may lose some of its effectiveness
- 6.8 DM confirmed that economies of scale are being looked at and if the methodology works well then Bridgend CBC will look into continuing that work
- 6.9 SC stated that a RAG rating status will be brought to the Regional Partnership Board which will provide a clearer picture of how to enable services to continue without effecting Bridgend and commented that this may be an opportunity to work across more LAs if appropriate
- 6.10 DM confirmed that Bridgend CBC is pursuing youth offending as this is not legislated for and Cwm Taf are also keen to explore this
- 6.11 ARM shared the concerns of the Regional Citizens Panel that much of the work around mental health will be lost if the proposed reform takes place

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| 6.12 | SC assured ARM that Bridgend CBC is keen not to allow the work around mental health to be impacted and stated that the work would be carried across to Cwm Taf, therefore the population of Bridgend would remain intact. A consultation with the Regional Citizens Panel is being pursued by Welsh Government |  |
| 6.13 | HD requested more detail around the regional mental health work within Western Bay   | <b>Further information to be provided around regional MH work<br/>SHG to share information</b> |
| 6.14 | SHG has met with Cwm Taf regarding the administration of the boundary change and does not expect any management changes within the regional / specialist mental health service   |  |
| 6.15 | AD stated that the boundary change is not just about the health board and is a very complex process. The primary focus is that existing services are not effected  |  |

## **7 Western Bay Area Plan: Priorities for Consideration and Review**

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| 7.1  | SH gave a presentation of the Western Bay Area Plan   |  |
| 7.2  | SH would like to have a development session with the Regional Partnership Board in January 2018   |  |
| 7.3  | The Area Plan builds on the Population Assessment core themes and the 'gaps' in service identified  |  |
| 7.4  | The main focus of the Area Plan is on Regional Partnership Board priorities for integrated working between health and social care at a regional scale. The Area Plan should address the care and support needs identified in the regional Population Assessment and focus on integrated services planned in response to each core theme identified in the Population Assessment |  |
| 7.5  | All seven regions in Wales are working on an Area Plan  |  |
| 7.6  | The process involves a five year Area Plan with a one year Action Plan underneath focusing on the actions required for that year; these actions can be reviewed and amended annually as necessary   |  |
| 7.7  | The Area Plan will be published in April 2018   |  |
| 7.8  | It is planned to take the Area Plan to the three LA Cabinets and Health Board in March 2018   |  |
| 7.9  | SH suggested holding a special Regional Partnership Board in February 2018 in order to approve the final draft but it proving very difficult to find a suitable date therefore SH proposes that a date be found when the Chair and Vice Chair can attend and as many members of the board as possible   | <b>Find a suitable date in February 2018 for a special RPB to approve the final draft of the Area Plan</b> |
| 7.10 | LJ raised the issues surrounding public transport which seriously effects carers  |  |
| 7.11 | RJ agreed that the cuts in public transport is a valid point and agreed that there is a need to look at wider physical availability   |  |
| 7.12 | MC suggested the possibility of community transport and Skype / mobile community consultations as a possible solution to transport issues   |  |
| 7.13 | GR felt that there is a real opportunity to do something positive around transport by working closely with PSBs   |  |

- 7.14 SHG stated that there needs to be clear links with the Wellbeing Plan, taking an overarching approach with the PSBs and the Western Bay Area Plan
- 7.15 ARM stressed that individuals are deciding not to take part in things outside of the home because of public transport and are therefore becoming disengaged
- 7.16 The importance of parent carers being included in the Area Plan was also agreed
- 7.17 **A one year Action Plan and five year Area Plan was agreed by the Regional Partnership Board**
- 7.18 **It was agreed that a medium / long term solution to transport is required**

Ds and CA left the meeting

## **8 Mental Health Framework**

JAD joined the meeting

- 8.1 JAD briefly presented the Development of Adult Mental Health Strategic Framework to the Board
- 8.2 Service user engagement took place between July and August 2017 and the approach was co-designed and co-produced by with six elected service users and carer representatives
- 8.3 Findings have been shared and discussed with Directors of Social Services within Western Bay; as a result an optimum model working group has been established between the Health Board and the three LAs and work has progressed
- 8.4 Timescales for going forward were presented; consultation to the Regional Board in December through to final Strategic Framework to be taken back to the Health Board and Regional Partnership Board for sign off in March 2018
- 8.5 Transport was noted as a particular issue for clients / service users
- 8.6 MB stated that she had attended a Health and Homelessness workshop and mental health was high on the agenda. MB requested that this be included in the framework
- 8.7 LJ requested that carers of those with dementia also be included in the framework
- 8.8 HD suggested that the transition from child to adult services be included and addressed
- 8.9 It was also suggested that residential care back into the community be included, to include emotional wellbeing and mental health
- 8.10 JAD stated that many more areas have been flagged and are being looked at
- 8.11 **Recommendations in the report agreed by the Regional Partnership Board**

**JAD to include additional areas suggested**

JAD left the meeting

## **9 Western Bay Care at Home Recruitment and Retention Framework and Join Our Caring Community Campaign**

- 9.1 SH briefly ran through the highlight report and explained that there is difficulty recruiting care staff across the region
- 9.2 A marketing campaign will begin in January 2018
- 9.3 The difficulties with recruitment is a substantial obstacle in terms of delivering against the Social Services and Wellbeing Act's requirement to support more people to remain safe and independent in their own homes for as long as possible
- 9.4 An Integrated Care Fund grant of £35k has been awarded to Western Bay to improve the reputation and raise the profile of care work
- 9.5 The campaign should be completed by 31<sup>st</sup> March 2018 accordance with grant funding stipulations
- 9.6 Monitoring and evaluation methods are outlined at the end of the report
- 9.7 **Regional Partnership Board noted the report**

## 10 Integrated Care Fund 2017 – 2018 Update

- 10.1 SH updated the Board and requested endorsement of the following:
  - 10.1.1 The change request for the capital scheme for Swansea
  - 10.1.2 The capital slippage proposals
  - 10.1.3 ICF commitments in principle for 2018 – 2019
  - 10.1.4 Note endorsement from RPB members of monitoring returns for October to December will need to be via email in January 2018
- 10.2 It was agreed that further evidence of outcomes is required.
- 10.3 AJ shared concerns that there was not funding set aside for Children's Services or Looked after Children. SH explained that there was still opportunity to address this.
- 10.4 HD stated that he is proud of the progress made which is evidenced in the outcomes.
- 10.5 SH drew attention to the Cordis Bright report presented at the meeting held in September
- 10.6 **It was agreed to endorse the above requests**

## 11 Feedback from the Regional Citizens Panel Meeting: 29<sup>th</sup> November 2017

- 11.1 ARM provided feedback from the Regional Citizens Panel
- 11.2 It was proposed that there should be two service users and two carer representatives on the Regional Partnership Board in order to ensure attendance at meetings. This was agreed by the Board (full representative and alternate for each).
- 11.3 The Regional Citizens Panel members felt that the term of office was too short at one year and felt that this should be extended to four years in principle to match the term of office of other members. This was agreed by the Board, with a transition arrangement, so 'new' members had time to become familiar with the work of the RPB.
- 11.4 ARM felt that training / an induction should be provided for new members of the Regional Partnership Board as it can be quite intimidating, especially not knowing what is expected of members. This view was shared by various members of the Regional Partnership Board and it was agreed that this would

**Second Carers' representative to be progressed.**

be beneficial. A programme of induction to be agreed for new members of the RPB.

**Induction programme to be progressed for new members of the RPB**

- 11.5 ARM reported that co-production and engagement with the Regional Citizens Panel should take place at an earlier stage to ensure there is influence and an equal share of responsibility

## **12 Western Bay Progress Report**

12.1 SH provided an update on the Western Bay Programme Workstreams for information

### **12.2 Wales Strategic Migration Partnership**

Following a request from the Manager of WSMP for Western Bay representatives on their Executive Board, Leadership Group propose that the following support the work of the national WSMP:

- Cllr Mary Sherwood, Cabinet Member for Future Generations, Swansea Council
- Chris Sivers, Director of People, Swansea Council, Interim Lead Officer

### **12.2.1 Endorsed by the Regional Partnership Board**

### **12.3 Pooled Fund for Care Homes**

SH informed the Board that a Pooled Fund Manager has been appointed

12.3.1 The Market Position Statement has been sent to Legal and Finance

12.3.2 End of year projected outcomes as well as key milestones and actions were briefly discussed, the timescales for which were welcomed by MC

12.3.3 AJ felt that the deadline of April 2018 was unrealistic, especially the alignment of budgets

12.3.4 AD felt that there is insufficient information to demonstrate a reasonable view

12.3.5 HD agreed that Western Bay is not in a position at the moment to set the same fees and highlighted the significant cost implications if fees were to be averaged out. HD also noted a long term decline in residential care in Bridgend therefore there is an underspend that will be offset against the domiciliary care budget. If funding is placed in a regional budget, there will be little flexibility for underspends and managing services

12.3.6 MM stated that it would be helpful to reference decommissioning within the Market Position Statement

12.3.7 **It was agreed to carry out work on the options laid out in the Pooled Fund for Care Homes paper.**

12.4 **It was agreed to send a letter to the new Minister for Children and Social Services to discuss the work of Western Bay, enclosing the Cordis Bright Evaluation for Intermediate Care Service. A letter has been drafted but will be sent on behalf of RJ and AD as Chair and Vice Chair**

## **13 AOB**

No other business

**Date of Next Meeting**

22<sup>nd</sup> March 2017  
Bridgend Civic Offices  
Bridgend

*The meeting closed at 12.00*