



**Caring Together  
Western Bay**  
*Health and Social Care Programme*  
**Gofalu Gyda'n Gilydd  
Bae'r Gorllewin**  
*Rhaglen Iechyd a Gofal Cymdeithasol*

## Western Bay Regional Partnership Board

9<sup>th</sup> April 2018

9.30 – 12.30

Committee Rooms 2 & 3, Bridgend Civic Offices

### Minutes

#### Attendees

Name	Organisation	Initials
Councillor Rob Jones (Chair)	Neath Port Talbot CBC	RJ
Professor Andrew Davies (Vice Chair)	ABMU HB	AD
Maggi Berry	ABMU HB	MB
Siân Harrop-Griffiths	ABMU HB	SHG
Councillor Huw David	Bridgend CBC	HD
Councillor Dhanisha Patel	Bridgend CBC	DP
Susan Cooper	Bridgend CBC	SC
Councillor Alan Lockyer	Neath Port Talbot CBC	AL
Councillor Peter Richards	Neath Port Talbot CBC	PR
Steven Phillips	Neath Port Talbot CBC	SP
Councillor Clive Lloyd	Swansea Council	CL
Chris Sivers	Swansea Council	CS
Caritas Adere	Swansea Council (legal advisor)	CA
Gaynor Richards	NPT CVS	GR
Linda Jagers	Carers Representative	LJ
Steve Davies	Western Bay	SD
Louise Fraser-Cole	Western Bay	LFC
<b>In attendance</b>		
Huw Irranca-Davies, AM	Welsh Government	HID
Joanne Abbott-Davies	ABMU HB	JAD
Jackie Davies (Agenda Item 3)	Bridgend CBC	JD
Tanya Spriggs (Agenda Item 3)	ABMU HB	TS
Elaine Tanner (Agenda Item 3)	Western Bay	ET
Peter Field (Agenda Item 10)	Swansea Council	PF
Nicola Trotman (Agenda Item 12)	Western Bay	NT
Kelly Gillings	Western Bay	KG

#### Apologies

Name	Organisation	Initials
Tracy Myhill	ABMU HB	TM
Councillor Phil White	Bridgend CBC	PW
Darren Mephram	Bridgend CBC	DM
Andrew Jarrett	Neath Port Talbot CBC	AJ
Phil Roberts	Swansea Council	PR

Name	Organisation	Initials
Councillor Rob Stewart	Swansea Council	RS
Councillor Mark Child	Swansea Council	MC
Dave Howes	Swansea Council	DH
Rosita Wilkins	Service User/Citizen Representative	RW
Emma Tweed	Care and Repair / Third Sector	ET
Melanie Minty	Care Forum Wales	MM
Adele Rose-Morgan	Service User / Citizen Representative	ARM
Carwyn Tywyn	Mencap Cymru / Third Sector	CT
Debbie Smith	Swansea Council (legal advisor)	DS

Ref	Item	Action
<b>1</b>	<b>Welcome, Introductions and Apologies</b>	
1.1	The Chair welcomed the Minister to the meeting on behalf of the Regional Partnership Board and also welcomed the opportunity to provide an overview of the Community Services Programme.	
1.2	The Minister thanked the Chair and stated that he looked forward to the overview and update.	
<b>2</b>	<b>Declarations of Interest</b>	
2.1	No declarations of interest were received	
<b>3</b>	<b>Overview of Western Bay Programme – Presentation of Community Services Programme</b>	
3.1	SC welcomed the Minister and gave a brief overview of the Western Bay Programme before introducing Jackie Davies, Head of Adult Social Care and Tanya Spriggs, Head of Nursing and Community Services (Bridgend and NPT) to present.	
3.2	JD and TS presented the key messages and achievements around the Intermediate Care Services and Cordis Bright Evaluation.	
3.3	The Chair thanked JD and TS	
<b>4</b>	<b>Minister's Response</b>	
4.1	The Minister thanked colleagues for the presentation and posed the question, with so much progress having been made already through partnership working, how much further can it be taken and how much more can be achieved with even more collaborative working going forward? The Minister stressed the importance on focusing on outcomes with all future work.	

Ref	Item	Action
4.2 4.2.1	<p><b>ICF</b></p> <p>Welsh Government feels that ICF has been successful across Wales, adapting to local needs and producing tangible outcomes. It is clear that Western Bay can demonstrate these outcomes and, with exploring technology and an interest in cross learning, the process could be sped up. The Minister encouraged feedback on how leadership from the Regional Partnership Board is embedded down to front line staff and therefore how it is benefiting service users.</p>	
4.2.2	<p>The Minister stated that it was reassuring to see the work being undertaken across the region and was encouraged by how effectively regions can work</p>	
4.2.3	<p>The Minister stated that Welsh Government is committed to retaining ICF funding going forward</p>	
4.3 4.3.1	<p><b>Pooled Funds for Care Homes</b></p> <p>The Minister touched upon Pooled Funds for Care Homes and reminded colleagues that it is a statutory requirement and therefore falls under the remit of the Regional Partnership Board.</p>	
4.3.2	<p>The Minister commented that he attended a positive meeting with the Chairs of the Boards on 24<sup>th</sup> January who gave a commitment to deliver on time.</p>	
4.3.3	<p>The possible boundary change of Bridgend CBC was acknowledged as being a complication to the work of the region but there is an expectation that Bridgend whilst currently working with Western Bay will also be able to transfer such arrangements into Cwm Taf if required.</p>	
4.3.4	<p>The Minister stated that Pooled Funds are a means to an end, ensuring a better quality of outcomes and is impressed by the progress made.</p>	
4.3.5	<p>Welsh Government has distributed the paper by Oxford Brookes around the quality of work in other regions and how to take forward.</p>	
4.4 4.4.1	<p><b>DToC (Delayed Transfers of Care)</b></p> <p>The Minister briefly discussed DToC and shared concerns around the lack of nursing staff and the number of patients waiting for domiciliary care services and the number of placements available.</p>	
4.4.2	<p>The joint health and social care winter plan reduced the number of delays indicating that the tools used have been successful.</p>	
4.4.3	<p>The Minister queried whether employing the same tools would work going forward or whether there is a need for different tools.</p>	

Ref	Item	Action
<b>5</b>	<b>Open Discussion</b>	
5.1	The announcement of the proposed boundary change was queried; the Minister stated that the announcement was imminent but warned the Board not to wait on the decision and to continue discussions around pooled funding	
5.1.1	The Minister requested suggestions on how to best progress what is a statutory requirement for the region	
5.2	Concerns were expressed around the very resource intensive work required around Bridgend CBC leaving the ABMU HB footprint; the Minister stated that concerns regarding the resources required will be taken back to Welsh Government and will work with colleagues to reduce the pressure.	
5.3	Concerns were raised around LA reorganisation and transforming social care. There is increased pressure on LA capacity for domiciliary care but the current way of working is unsustainable. There are models of good practice across Wales that could be built upon.	
5.3.1	The Minister urged colleagues to respond to the Green Paper and to submit any thoughts on a way forward; the Minister requested feedback on the possibility of developing a social enterprise model of domiciliary care in the region.	
5.4	The Board took the opportunity to reassure the Minister that Bridgend CBC is still working in partnership with Western Bay on pooled funds but also with Cwm Taf. It is envisaged that the work developed with Western Bay will be lifted to Cwm Taf.	
5.5	Bridgend CBC is looking into opening a new nursing home, demonstrating a good example of how improvements are being made to domiciliary care. There is still a significant level of domiciliary care in Bridgend but diversity in the market is required.	
5.6	Thanks were expressed to the Minister for scheduling time to attend the meeting. An open invitation was extended to the Minister to attend any future meetings.	
	The Minister left the meeting.	A regional response to the Minister's questions will be collated and forwarded to the Minister (Cllr RJ and SD)

<b>6</b>	<b>Draft Minutes of Previous Meeting – 7<sup>th</sup> December 2017</b>	
6.1	The record was agreed as a true account of the previous meeting	
<b>7</b>	<b>Matters Arising and Action Log</b>	
7.1	<b>Trade Union representation on the Regional Partnership Board</b> (Action 2) No nominations have been received from the Trade Union Forum to date	
7.2	<b>RPB Induction Training</b> (Action 61) To be progressed in conjunction with Western Bay SMT	
<b>8</b>	<b>Feedback from Regional Citizen's Panel</b>	
8.1	Rosita Wilkins has stood down as the alternative service user representative on the Regional Partnership Board and an alternative will be appointed in due course.	
8.2	The Regional Citizen's Panel requested that future meetings should not be held during school holidays and to also consider the timing of the meetings to support those with caring responsibilities to attend.	
8.3	Feedback was given around the Western Bay Programme Review, noting that this was not produced co-productively	
8.4	The panel wanted it noted that the ICF process for allocating funds was not co-produced.	
8.5	The Panel would like information on how co-production has been taken forward since the implementation of the Act	
8.5.1	The importance of co-production is recognised by all but agreement needs to be reached on the best way to move forward with relevant mechanisms in place	
8.5.2	Co-production has been tabled for previous Panel meetings but has not been agreed. A programme of meetings and business items has been scheduled	
8.6	The Panel requested an update on holding future Regional Partnership Board meetings in public	
8.6.1	It was agreed to await the outcome of the Western Bay Review	LJ to feed back to RCP
8.6.2	The possibility of video streaming future meetings was suggested as an optional approach in future	
8.6	The Panel requested more detail regarding comments made by representatives in future minutes	
8.6.1	It was stated that names should not necessarily be attributed to comments in meetings	

<b>9</b>	<b>WCCIS Proof of Concept</b>	
9.1	SD presented to the Board	
9.2	Concerns were expressed around misinformation on the system	
9.2.1	Misinformation could only be entered on the system by human error; any information can be amended and the audit trail functionality could be used to identify such changes.	
9.3	It was felt that this system has to be the way forward in ensuring that up to date records are available across boundaries and between health providers	
9.4	It was noted that there are efficiency gains by using WCCIS as health staff enter the information directly to the system and do not need time or staff to enter manual notes from a consultation. However such efficiency gains were also dependent on the allocation of appropriate devices such as laptops and hand held devices like tablets/IPads.	
<b>10</b>	<b>Pooled Fund for Care Homes Progress and Decision</b>	
10.1	A brief discussion around proposed recommendations took place and Recommendation 1 was unanimously agreed on	
10.1.1	<b>Recommendation 1 agreed</b>	
<b>11</b>	<b>Western Bay Programme Review – Scoping Document for Information</b>	
11.1	The review will be fed back to the Board at the July meeting	
11.1.1	<b>Approval agreed going forward</b>	CS/SHG to feedback at next RPB on 19 <sup>th</sup> July
<b>12</b>	<b>ICF Update: Third Sector Grants and ICF Allocation</b>	
12.1	Nicola Trotman, Programme Coordinator, Western Bay provided a brief update to the Board	
12.1.2	Welsh Government has confirmed revenue funding for next year	
12.1.2	A further £10m will be made available across Wales	
12.2	<b>Update approved</b>	
<b>13</b>	<b>Western Bay Programme Report – For Information</b>	
13.1	Noted reports are for information only	

<b>14</b>	<b>AOB</b>	
14.1	Dementia Action Plan	
14.1.1	The Action Plan was published on 14 <sup>th</sup> February 2018 followed by a letter outlining £10m per year funding (£5m this year) but further information regarding the funding is required	
14.1.2	A Task and Finish Group to complete work on this was requested	
14.1.3	<b>Task and Finish Group approved</b>	Proposals to be discussed at RPB on 19 <sup>th</sup> July
14.2	The role of Programme Director was briefly discussed and it was agreed that the Western Bay Review and the departure of Sara Harvey was an ideal opportunity to agree the best way forward to agree the requirements of the role in future to ensure that the region is fit for purpose.	
14.2.1	An advert is currently being drafted for an interim position for the role. It is envisaged that the interim role will be for 6 months until the findings of the review have been published  It was agreed that in recognition of the service of Sara Harvey to the region that the Chair would write a letter of thanks	Proposed adverts & JDs to be sent to RJ for approval
<b>Date of Next Meeting</b>		
19 <sup>th</sup> July 2018 Civic Centre Swansea		

*The meeting closed at 11.30am.*