



**Caring Together
Western Bay**
Health and Social Care Programme
**Gofalu Gyda'n Gilydd
Bae'r Gorllewin**
Rhaglen Gofal Iechyd a Chymdeithasol

Western Bay Regional Partnership Board

21st September 2017

14.00 – 16.00

Committee Rooms A and B, Neath Civic Centre, SA11 3QZ

Minutes

Attendees

Name	Organisation & Designation	Initials
Councillor Rob Stewart (Chair)	Swansea Council, Leader	RS
Professor Andrew Davies (Vice Chair)	ABMU HB, Chairman	AD
Joanne Abbott-Davies	ABMU HB, Assistant Director of Strategy & Partnerships	JAD
Maggie Berry	ABMU HB (non-officer member)	MB
Susan Cooper	Bridgend CBC, Corporate Director - Social Services and Wellbeing	SC
Darren Mephram	Bridgend CBC, Chief Executive	DM
Councillor Peter Richards	Neath Port Talbot CBC, Cabinet Member Adult Social Services & Health	PR
Councillor Mark Child	Swansea Council, Cabinet Member Health & Wellbeing	MC
Councillor Clive Lloyd	Swansea Council, Deputy Leader	CL
Phil Roberts	Swansea Council, Chief Executive	PR
Dave Howes	Swansea Council, Chief Social Services Officer	DH
Linda Jagers	Carers Representative	LJ
Emma Tweed	Third Sector (national), CEO Western Bay Care and Repair	ETw
Carwyn Tywyn	Third Sector (local), Mencap Cymru	CT
Rosita Wilkins	Service User / Citizen Representative	RW
Adele Rose-Morgan	Deputy Service User / Citizen Representative	AR-M
Melanie Minty	Care Forum Wales	MM
Debbie Smith	Swansea Council (Legal services)	DS
In attendance		
Kelly Gillings	Western Bay Contracting & Procurement Implementation Manager	KG
Elaine Tanner	Western Bay Community Services Implementation Manager	ETa
Vicky Warner – Agenda item 5	Western Bay Community Services Lead and Nurse Director, ABMU HB Primary and Community Delivery Unit	VW
Dr Stephen Boxford – Agenda item 5	Cordis Bright	SB
Matt Irani – Agenda item 5	Cordis Bright	MI
Jan Thomas – Agenda item 6	ABMU HB Deputy Chief Operating Officer	JT
Rebecca Carlton Agenda item 6	Service Director, Morriston Hospital	RC

Apologies

Name	Organisation	Initials
Alex Howells	ABMU HB, Interim Chief Executive	AH
Siân Harrop-Griffiths	ABMU HB, Director of Strategy & Partnerships	SH-G
Councillor Huw David	Bridgend CBC, Leader	HDa
Councillor Phil White	Bridgend CBC, Cabinet Member Social Services & Early Help	PW
Councillor Dhanisha Patel	Bridgend CBC, Cabinet Member Wellbeing & Future Generations	DP
Councillor Rob Jones	Neath Port Talbot CBC, Leader	RJ
Councillor Alan Lockyer	Neath Port Talbot CBC	AL
Steve Phillips	Neath Port Talbot CBC, Chief Executive	SP
Nick Jarman	Neath Port Talbot CBC, Director of Social Services, Health and Housing	NJ
Gaynor Richards	Third Sector (CVS), Chief Executive, Neath Port Talbot CVS	GR
Melanie Minty	Independent Sector, Care Forum Wales	MM
Sara Harvey	Programme Director, Western Bay	SH
Louise Fraser-Cole	Programme Administrator, Western Bay	LF-C

Ref	Item	Action
1	Welcome, Introductions and Apologies	
1.1	RS welcomed everyone to the meeting. Apologies for absence were given as noted above however RS is concerned with apologies and meeting clashes and asked everyone to ensure diaries are coordinated.	Members to ensure diaries are coordinated
1.2	Due to apologies RS asked DS if the group were quorate; DS confirmed as each partner organisation were represented then decisions could be taken and therefore the meeting could continue. DECISION: Adele Rose-Morgan was co-opted as a service user representative and deputy for Rosita Wilkins. AR-M will attend meetings in the absence of RW.	
2	Declarations of Interest	
	No declarations of interest were received	
3	Minutes	
3.1	The minutes were agreed as an accurate record	
4	Matters Arising and Action Log	

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4.1	Discussion held on holding RPB meetings in public; DS provided a briefing and there is no statutory right for public access, however this does not mean it cannot be considered. There is participation through service user and carer representatives on the board who are able to represent the voice of the public.	
4.2	RS asked that public meetings be considered as a point of principle; there could be a dedicated amount of time for a public Q and A with members of the RPB and the public would then be asked to leave the meeting in order for the remainder of the business to be discussed in confidence.	
4.3	There will be a need to consider accessibility of venues, translation requirements, timings and notice periods for meetings and who will service the meetings. Western Bay Programme Office do not have the capacity therefore it would need to be serviced via alternative resource e.g. Democratic Services across the region. Proposal of how the board could operate in public to be brought back to next RPB.	Proposal of how the board could operate in public to be brought back to next RPB
4.4	Pooled Budgets There is an expectation from Welsh Government that there will be a regional pooled budget for care homes by March 2018. The potential boundary changes make a regional Western Bay pooled budget for all 4 partners requiring thought as BCBC may need to be looking to Cwm Taf going forward. However Bridgend is currently part of Western Bay and work needs to progress on that basis, though at the same time planning for the potential boundary changes.	
4.5	DH noted the optimal model for Intermediate Care Services already works with pooled budgets, although not regional as described by WG, we should continue in this progressive manner and do the right thing for services.	
4.6	AD noted that there was still no clarity on what benefits a regional pooled budget will bring and there is still huge debate across Wales. Agreed to continue progressing work however AD will raise with Ministers for further clarity.	Agreed to continue progressing work however AD will raise with Ministers for further clarity
5	Evaluation of Western Bay Intermediate Care Transformation Programme, Cordis Bright	

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5.1	Dr Stephen Boxford and Matt Irani from Cordis Bright, accompanied by Vicky Warner ABMU HB, presented key findings and recommendations from the longitudinal independent evaluation of Intermediate Care.	
5.2	One of the key findings from the report is that the domiciliary care market needs strengthening and a task and finish group has recently been established to tackle this. SC noted there is a constant issue with recruitment to this sector, though WB are putting in measures to address this.	
5.3	AD noted Assembly Members expectations are that collaboration happens quickly, but it takes time.	
5.4	There is a requirement to ensure that consistent data collection needs to be used to continually develop and shape services. VW noted we need resource to review micro level data to see which services are making a difference and where to invest.	
5.5	Although there has not been a cost reduction in services, the evaluation demonstrates there has not been an increase in spending as outlined by the 'do nothing' approach in the baseline evaluation if these services were not in place.	
5.6	DH stated the report needs to be shared with WG as it contains evidence that the approach we have taken is the right thing to do; staff are to be commended and VW as one of the ABMU HB leads has been invaluable and we owe her thanks as she retires in October.	Cordis Bright Intermediate Care Evaluation to be shared with WG.
6	Western Bay Winter Resilience Plan	
6.1	JT presented plans via a presentation; the presentation noted we are set for a more challenging Winter due to a significant outbreak of the flu virus being expected this Winter. AD thanked JT and noted that key frontline staff need to be reminded to take up receiving the flu vaccination.	
7	Local Government Reform and Bridgend/Cwm Taf: Impact on Western Bay regional working	
7.1	Reference to 4.2 - This was discussed regarding the Pooled Fund for Care Homes while reviewing the Action Log.	
8	Integrated Care Fund (ICF)	

Ref	Item	Action
8.1	<p>DECISION: Proposals for the large grant scheme were endorsed.</p> <p>Noted the process for the small grant scheme. JAD confirmed that this year the small grants scheme for ICF and the Changing for the Better grants were assessed together as one and schemes were allocated to the most appropriate fund. This worked well and was less confusing for applicants.</p>	
8.2	<p>DECISION: Noted that the monitoring returns for July – September will need to be endorsed via email in October.</p>	
8.3	<p>There is a risk of funds not being spent by the end of March 2018; each project has been RAG rated and any delay in spend will be subject to more frequent monitoring and reporting. It will then be escalated to the relevant Project Board and Programme Team for consideration of reallocation of any slippage as soon as possible.</p>	
9	Draft Western Bay Valuing Carers Annual Report	
9.1	<p>DECISION: SC talked through the attached paper; the proposals and paper were endorsed.</p>	
10	Feedback from Regional Citizens Panel	
	<p>RW fed back the main points:</p>	
10.1	<p>There are ongoing discussions around recruiting additional representatives and observers.</p>	
10.2	<p>There is a request that the panel is more involved in the process for deciding priorities.</p>	
10.3	<p>MC stated it is critical that we include citizen's contributions however there is a need to review and establish the most effective arrangements.</p>	
10.4	<p>SC: The reports that are reviewed by the Regional Citizen's Panel need to be written in an appropriate format for citizen engagement. There is a real need to pause to reflect on the last year of panel meetings, what the intended outcomes are, whether they are being met and to agree the most appropriate way forward.</p>	
10.5	<p>JAD noted there are other mechanisms in place for including citizens' voices and these should form part of our reflection.</p>	
11	WB Programme Progress Report	
11.1	<p>Community Services Update</p> <p>Report for information.</p>	

Ref	Item	Action
	Integrated Autism Service	
11.2	JAD provided an update on the regional Integrated Autism Service. Report noted that the 2 nd version of the IAS proposal would be circulated for decision by the RPB, but a delay had occurred.	
11.3	Directors are keen that the ^{Third} Sector provide the 4 wellbeing support workers, which supports strengthening partnership working with the Third Sector, however the National ASD Co-ordinator (WLGA) confirmed the proposal would be rejected unless the Local Authorities host the posts. SC had raised this issue with a senior WG official and is waiting for further clarification.	Agreed delegated decision making powers for final IAS proposal to SC, DH, NJ & JAD
11.4	DH suggested delegating decision-making powers for the IAS proposal to JAD, NJ and SC to save any further delays, which was agreed .	
11.5	Contracting and Procurement Report for information.	
11.6	WCCIS Report for information. RS welcomed the progress made within this project.	RS to speak to Cllr Rob Jones regarding roll out in NPT
11.7	ABMU HB Carers Partnership Report for information. SC noted that the young carers held the partnership to account at a recent young carer's event. DM noted that the transitional funding ends March 2018 and expectations are significant in terms of continuation; ICF funding will be available to apply for. LJ asked for clarification of table 4 regarding the carers assessment as the survey responses indicate that more people disagreed or strongly disagreed than agreed with the statements, <i>'I have had a Carers Assessment and feel this has identified and addressed my needs'</i> .	Liz Griffiths Hughes to clarify any actions
12	AOB	
12.1	RS asked for Councillor nominations for the National Adoption Board. Phil White BCBC and Alan Lockyer NPTCBC were proposed. However as they were not present RS asked for nomination to be confirmed via e mail.	SH to follow up and identify one nomination

Ref	Item	Action
12.2	<p>Currently, the ABMU HB Health and Housing Group do not have a route to escalate information/issues. There are forthcoming workshops around assistive technology in the home, health and homelessness.</p> <p>DH noted that JAD is the lead for the Health and Housing Group and Rachel Evans is the Lead for the Regional Collaborative Committee for Supporting People.</p>	<p>SH to ensure Phil Roberts is invited to meeting with JAD and RE</p>
12.3	<p>ET circulated the new Care and Support Services Directory which had been produced under the auspices of Western Bay (as part of the IAA service).</p>	
	<p>Meeting closed 16.00hrs</p>	
<p>Date of next meeting: 7th December, 10am to 12pm at Boardroom, ABMU HQ, Baglan, SA12 7BR</p>		