



**Caring Together
Western Bay**
Health and Social Care Programme
**Gofalu Gyda'n Gilydd
Bae'r Gorllewin**
Rhaglen Gofal Iechyd a Chymdeithasol

Western Bay Regional Partnership Board

22nd June, 2017

10.00 – 12.00

Rear Studio, Grand Theatre, Swansea

DRAFT Minutes

Attendees

Name	Organisation	Initials
Councillor Rob Stewart (Chair)	City & County of Swansea	RS
Professor Andrew Davies (Vice Chair)	ABMU HB	AD
Siân Harrop-Griffiths	ABMU HB	SHG
Alex Howells	ABMU HB	AH
Councillor Huw David	Bridgend CBC	HDa
Councillor Phil White	Bridgend CBC	PW
Councillor Dhanisha Patel	Bridgend CBC	DP
Susan Cooper	Bridgend CBC	SC
Councillor Rob Jones	Neath Port Talbot CBC	RJ
Councillor Peter Richards	Neath Port Talbot CBC	PR
Councillor Alan Lockyer	Neath Port Talbot CBC	AL
Nick Jarman	Neath Port Talbot CBC	NJ
Phil Roberts	City & County of Swansea	PhR
Councillor Mark Child	City & County of Swansea	MC
Dave Howes	City & County of Swansea	DH
Linda Jaggars	Carers Representative	LJ
Emma Tweed	Care and Repair / Third Sector	ET
Amanda Carr	SCVS / Third Sector	AC
Rosita Wilkins	Service User / Citizen Representative	RW
Carwyn Tywyn	Mencap Cymru / Third Sector	CT
Sharon Williams	Care Forum Wales / Independent Sector	SW
Sara Harvey	Western Bay	SH
Nicola Trotman	Western Bay	NT
Debbie Smith	City & County of Swansea	DS
In attendance		
Joanne Abbot-Davies(Agenda item X)	ABMU HB	JAD

Apologies

Name	Organisation	Initials
Councillor Clive Lloyd	City & County of Swansea	CL
Darren Mephram	Bridgend CBC	DM

Gaynor Richards
Steve Phillips
Maggie Berry
Melanie Minty

NPT CVS / Third Sector
NPT CBC
ABMU HB
Care Forum Wales

GR
SP
MB
MM

Ref	Item	Action
1	Welcome, Introductions and Apologies RS welcomed everyone to the meeting, including the new RPB members, Cllr Dhanisha Patel, Cllr Rob Jones, Cllr Alan Lockyer and Alex Howells, Interim Chief Executive, ABMU. Apologies for absence were given as noted above	New members to sign the declarations of interest form and code of conduct form
2	Declarations of Interest No declarations of interest were received	
3	Minutes	
3.1	The minutes were agreed as an accurate record	
4	Matters Arising and Action Log	
4.1	The Regional Citizen's Panel has not yet identified a deputy for RW. (Action 1)	
4.2	The Trade Union Forum has not yet nominated a deputy representative to sit on the Regional Partnership Board as the TU forum had not yet met, though SH will prompt the forum to do so. (Action 2)	
4.3	The Principles of Prevention Framework has gone through CCS and BCBC cabinets and will progress through NPT cabinet and the Health Board at the appropriate time. (Action 13)	
4.4	WCCIS is progressing a pilot in the integrated team in Trem-y-mor in Bridgend. This is referenced in more detail in the WCCIS report in agenda item 12. (Action 18)	
4.5	SH confirmed that the finance and legal group reported that we do not have a legal basis for holding a meeting in public as the logistics for holding a meeting in public is not included / supported by legislation. Cllr Stewart requested further clarification on this matter from legal colleagues. (Action 25)	
4.6	SH confirmed that GP surgeries do hold information for carers and information is being made available in other venues. (Action 27).	
4.7	Noted that increased awareness in schools of carers is included in the ICF funding proposal for carers. (Action 28)	

4.8 Progress reports, including RAG status will be in place for Sept's meeting. (Action: 30)

4.9 NPT confirmed unable to bring the date forward for implementation of WCCIS and date to remain as 2019 (Action 31)

5 Shaw Trust

5.1 Maria Thomas, Director of Partnerships, from Shaw Trust gave a presentation on DWP Work and Health Programme for information purposes only.

6 Integrated Family Support Service (IFSS)

6.1 DH provided an update on IFSS

6.2 Performance report provides evidence that there are timely interventions, which is resulting in de-escalation of need.

6.3 The IFSS works with a small number of families, hence targeting families efficiently, is critical

6.4 DH noted there was a need to further embed the operational arrangements within the continuum of services within local authorities, allowing for flexibility within the model so that the service is tailored to fit local arrangements

6.5 SC noted that referrals are quite low. DH confirmed that some referrals do not require full IFSS service and instead are offered guidance or referred to a social worker. Noted that intensive intervention only involves a small number of families.

6.6 HD raised concerns that some families may not meet the criteria. DH confirmed these families are offered an IFSS type of service from the local authority.

6.7 RPB members approved the IFSS annual report for 2016/17

7 Advocacy

7.1 DH provided a verbal update for this item.

7.2 WG have agreed a national approach to commission independent advocacy services for children and young people.
7.3 This national approach included a methodology to calculate the amount of advocacy services needed.

7.5 DH was concerned this amount of services was over-stated, therefore WB Leadership Group agreed to commit 80% up-front, but to set aside 20% spot purchasing through same arrangements. WG content with this approach and confirmed in line with national model.

7.6 RPB endorsed this approach.

7.7 CCS to lead on the tendering exercise.

- 7.8 AD asked to what extent ABMU had been involved. DH confirmed involvement had been limited to date, however noted that Childrens Commissioner will be looking at Health and Education next.

8 Intermediate Care Fund (ICF)

- 8.1 SH provided an update on the ICF 17/18.
- 8.2 A large proportion of the ICF revenue funds the Intermediate Care Services, which is under-pinned by the business plan, which sets out the model for ICS, and the S33 agreements.
- 8.3 The remainder of the revenue funding was considered under the strategic priorities identified.
- 8.4 The revenue investment plan and capital proposals were agreed by a multi-agency assessment panel and then endorsed by WB Programme Team and Leadership Group.
- 8.5 The written agreement/MOU, stipulated in the ICF guidance underpins the general principles of the funding and includes due diligence and commitment to monitoring arrangements. The MOU has been reviewed and approved by the Finance and Legal Group and WB Leadership Group
- 8.6 Noted that WCCIS and IAS are ring-fenced budgets
- 8.7 Currently working to agree the mechanism for a large and small grant scheme for 3rd sector with the CVSs.
- 8.8 Approval for the revenue proposals is through RPB.
- 8.9 Final approval of the capital proposals is through WG
- 8.10 RPB members approved the revenue investment plan, capital schemes and written agreement/MOU.

9 Community Services Update

- 9.1 DH provided an update on Community Services Programme.
- 9.2 Further engagement work with staff ongoing to understand the ambition of the programme and the wider system.
- 9.3 Ongoing work in developing the performance framework, which is continually improving, though part of a very complex system.
- 9.4 Other significant pieces of work include the overall evaluation of Intermediate Care Services by Cordis Bright. This item will be on the agenda of the next RPB meeting in September, together with the Winter Pressures work.
- 9.5 Work progressing to look at the impact of the Intermediate Care Services on core services. First draft of the report has been completed.
- 9.6 Development of local market statements for care homes in progress
- 9.7 Pooled Fund for Care Homes to be completed by April 2018 and agreement that 3 separate s33 agreements will be developed for each locality across Western bay for the pooled fund for care homes.

- 9.8 There has however been correspondence from WG stipulating one regional agreement to be produced. All other regions are planning to develop separate agreements.
- 9.9 It was noted that the development of the pooled fund arrangements on a local basis would be complex, in particular in determining what is Health and the Local Authority contribution, within such tight timescales.
- 9.10 DH confirmed that local pooled fund would be a 1st step to finding some answers to come of the current issues and the pooled fund could include a formula for partner contribution and the focus of the use of the pooled fund will be on delivering the strategic vision.
- 9.11 Cllr Stewart said we need to understand why WG are stipulating a regional pooled fund and what is the rationale for this approach, given that all regions disagree with this approach? Equally we need to explain why we are proposing pooled funds for each locality and our rationale for this approach. RS & AD to discuss this issue with ministers on 11th July. RS & AD to ask WG the rationale behind the regional pooled fund approach in the meeting on 11th July
- 9.12 Agreed that an independent advisor / honest broker be appointed so fair and equitable process for the work takes place.
- 9.13 Cllr Huw David noted the Act will need to be referenced to clarify the legal basis for the pooled fund for care homes.
- 9.14 Requested an update report on pooled fund for care homes for RPB meeting in September. Update report on pooled fund in Sept's RPB

10 Integrated Autism Service

Joanne Abbott-Davies, ABMU attended for this item

- 10.1 JAD provided an update on the regional Integrated Autism Service.
- 10.2 ICF funding (£318k) has been ring fenced for this new service. A funding proposal is under development and will be submitted to WG in order that the funding is released.
- 10.3 The IAS will be an integrated service with health and the local authorities and the aim of the service is to pick up the current gaps in the service.
- 10.4 Planning to reform the interim ASD Project Board so it becomes the Regional Strategy Group, which is stipulated in WG guidance.
- 10.5 SC raised potential issue around future resources and funding if significant number of people come forward that we didn't know about once the service is up and running.
- 10.6 AD noted that pathways will need to be examined and we all must have a collective responsibility to the establishment of the IAS. RPB members agreed to endorse the IAS funding proposal via email. The deadline has been confirmed as 31st July 2017
- 10.7 Given the deadline for submission of the proposal is before the next RPB, RPB members were asked to endorse the proposal via email.

11 Regional Citizen Panel

- 11.1 RW provided feedback from the regional citizen panel.
- 11.2 There were concern that members did not get documentation in time, though meetings have now been scheduled for the year.
- 11.3 Documentation was very long and included jargon and acronyms.
- 11.4 A brief summary would be helpful.
- 11.4 Agreed to consider and develop a longer term plan of engagement with service users. AD agreed to meet with SH to discuss further.
- 11.5 AD noted there was an issue with language and RPB had a collective responsibility to look at this and were committed to addressing this.
- 11.6 AC offered the assistance of the regional H&SC facilitators, if needed, to produce easy read documents.

SH to meet AD to discuss long term engagement plan with service users

12 Progress report: Contracting and Procurement Project

- 12.1 DH gave an update on the national integrated health and social care collaborative framework for residential placements for individuals with mental health or learning disabilities.
- 12.2 RPB endorsed the decision to use the National Framework for placements where costs are neutral or provide cost savings.

13 Progress Report: Area Plan

- 13.1 SH noted that the information from the session facilitated by RPB in April will help inform the area plan, which must be produced by April 2018. Noted that this was a key priority for WB.

Date of Next Meeting

21st September, 2017

The meeting closed at 12.00