

West Glamorgan Regional Partnership Board

16th January 2020

3.00 – 5.00

Meeting Rooms A&B, Civic Centre, Neath



Partneriaeth
Ranbarthol
Gorllewin
Morgannwg

West
Glamorgan
Regional
Partnership

Minutes

Attendees

Name	Organisation	Initials
Councillor Peter Richards (Chairing)	Neath Port Talbot CBC	PR
Councillor Alan Lockyer	Neath Port Talbot CBC	AL
Councillor Elliott King	Swansea Council	EK
Councillor Mark Child	Swansea Council	MC
Phil Roberts	Swansea Council	PRo
Steven Phillips	Neath Port Talbot CBC	SP
Andrew Jarrett	Neath Port Talbot CBC	AJ
Aled Evans	Neath Port Talbot CBC	AE
Dave Howes	Swansea Council	DH
Mark Wade	Swansea Council	MW
Tracy Myhill	SBU HB	TM
Siân Harrop-Griffiths	SBU HB	SHG
Maggie Berry	SBU HB	MB
Gaynor Richards	Third Sector Representative (CVC), NPT CVS	GR
Caritas Adere	Swansea Council	CA
Emma Tweed	Third Sector Representative (National)	ET
Linda Jaggars	Carers Representative	LJ
Kelvin Jones	Service User / Citizen Representative	KJ
Anne Newman	Carers Representative	AN
Adele Rose Morgan	Service User / Citizen Representative	ARM
Nicola Trotman	West Glamorgan	NT
In attendance		
Louise Fraser-Cole	West Glamorgan	LFC
Melanie Blake	West Glamorgan	MBI
Lee Cambule	West Glamorgan	LC
Keith Reid (Agenda Item 8)	Public Health Wales	KR
Gareth Cottrell (Agenda Item 9)	SBU HB	GC
Chris Brown (Agenda Item 9)	SBU HB	CB
Gez Martin (Agenda Item 9)	Welsh Government	GM
Martyn Waygood (Observer)	SBU HB	MW
Apologies		
Councillor Rob Jones (Chair)	Neath Port Talbot CBC	RJ
Emma Woollett (Vice Chair)	SBU HB	EW
Councillor Rob Stewart	Swansea Council	RS
Debbie Smith	Swansea Council	DS
Melanie Minty	Care Forum Wales	MM
Gareth Thomas	Third Sector Representative (Local)	GT
Kelly Gillings	West Glamorgan	KG
Joanne Abbott-Davies	SBU HB	JAD

Ref	Item	Action / Decision
1	Welcome, Introductions and Apologies	
1.1	Cllr Richards opened the meeting and introductions were made	
2	Declarations of Interest	
2.1	No declarations of interest were raised	
3	Draft Minutes of Previous Meeting – 17th October 2019	
3.1	It was noted that some actions were not captured against discussions	Revise minutes for 17th October and recirculate to RPB members
3.2	It was noted that the amended minutes from the July Board meeting had not been brought back for agreement	July minutes to be brought to the April meeting for agreement
3.3	The rest of the minutes were agreed as an accurate account of the last meeting	
4	Matters Arising and Action Log	
4.1	WCVA High Level Findings from Interviews with RPB Chairs: The scheduled meeting has been cancelled and has been re-arranged to be held on 30 th January	
4.2	Regional Partnership Board Planning Agenda: A meeting with third sector colleagues has been arranged for 30 th January in order to discuss agenda planning	
4.3	Regional Partnership Board Planning Agenda: Executive Board citizen representation. The Terms of Reference for the Executive Board has recently been revised and the Board has non-decision making powers.	
4.4	Social Care and Health Funding Mapping Update Report: This large piece of work has been commenced by the Finance Manager	
4.5	Urgent items: Tonna Hospital: Cllr Richards has now received the information from Joanne Abbott-Davies	Close action
5	Action Plan Progress Update: October to December (Quarter 3)	
5.1	Nicola Trotman took Board members through the amber rated progress update	
5.2	Review of the Optimum Model, What Matters to Me, for Intermediate Care Services	
5.2.1	Reason for status: Resource has currently been focussed on implementation on H2H. Adults Transformation Manager post currently vacant Mitigation: Work to commence in January to review the remaining optimum model elements, alongside the new H2H service. to support what is required. Adults Transformation Manager post to be filled from end of January	

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5.2.2	The Board was assured that whilst the review of the optimum model had been halted temporarily, there had been no deterioration of the Intermediate Care Services model.	
5.2.3	Learning disability is listed within the Action Plan for completion by March 2020. The key development of the strategy was questioned.	
5.2.3.1	It was confirmed that work has not progressed but a paper was due to be presented to the Adults Transformation Board (ATB) in February	Paper to be presented at the ATB in February Pick up wider definition of children with complex needs in development of the strategy.
5.2.3.2	It was noted that there is no mention of disabled children in the Action Plan. Noted that the definition of children with complex needs has been expanded and is included in the revised ICF guidance. This will be picked up in the development of the CYP Strategy.	
5.3	Regional Hospital 2 Home (Recovery) Service	
5.3.1	Reason for status: Risk around the lack of capacity in domiciliary care market to support H2H service. Programme Manager vacant Mitigation: Number of winter pressures funding initiatives to increase domiciliary care capacity. Programme Manager out to advert.	
5.3.2	Notification has now been received from Welsh Government confirming nominal funding of £1.4m Transformation Funding to the region. This update will go back to the Adults Transformation Board to consider resubmitting the Hospital 2 Home bid, given there has been no approval of funding to date.	
5.4	Commissioning for Complex Needs Project	
5.4.1	Reason for status: Savings not on target due to delays in recruitment of Outcome Focused Assessors Mitigation: Assessor posts currently out to advert	
5.4.1.1	Anne Newman asked whether feedback around learning disabilities schemes could be linked to LD Improving Lives priorities in future reports	Show links between LD schemes and Improving Lives programme priorities in future report
5.4.2	Dave Howes noted that there would be additional reviewing capacity in future in order to move to a more outcome focussed approach for learning disability	
5.4.3	Anne Newman noted she still had concerns about the legal framework in terms of the Commissioning for Complex Needs Programme	MB to discuss the response sent with AN
5.5	Multi Agency Placement Support Service	
5.5.1	Reason for status: Two therapy posts have become vacant Mitigation: New staffing structure to be implemented and recruited for based on agreed business case	
5.6	Children and Young People's Emotional and Mental Health Planning Group	
5.6.1	Reason for status: CAMHS were compliant against 3 out of 4 Welsh Government targets at the end of October. P-CAMHS were non-	

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	compliant against the assessment target at the end of October, however the trend in the graph below highlights a significant improvement during this financial year. Mitigation: Work is progressing to implement the strategic vision for CAMHS including a single point of access and an integrated service	
5.7	Development of Regional Strategic Framework for Housing, Health and Social Care	
5.7.1	Reason for status: Until a Regional Strategic Framework is in place, priority allocation and commitment of future capital investment is unclear. Mitigation: 'Outline' document created to inform allocation of Capital Funding for 2020/21 and co-production of the Regional Strategic Framework. Future allocations will be informed by the framework for future years of capital investment	
5.8	Establishment of the Regional RI&I Co-ordination hub	
5.8.1	Reason for status: Delay in finalising hub proposal due to holiday period and delay of final approval from Welsh Government Mitigation: Re-align the plan in terms of milestones and funding; further planning once key posts are recruited	
6	Programme and Funding Update for 2020 – 2021	
6.1	The Board was asked to endorse the funding for the various existing programmes and projects for 20/21, outlined in appendix 2	Endorsed by the Board
6.2	The Board was asked to endorse nominal amount of Third Sector ICF funding of £400k	Endorsed by the Board
6.3	The Board was asked to endorse the third sector schemes for 2020/21 in appendix 3	Endorsed by the Board
6.4	The Board was asked to approve delegation of approval for the remaining third sector funding to Integrated Board members	Approved by the Board
6.5	The Board was asked to endorse nominal amount of Carers ICF funding of £200k	
6.5.1	Concerns were expressed around the split in funding for priorities and in particular the level of funding for carers. It was felt that more funding than £200k would be required for carers. It was also noted that there was a small amount of funding allocated to respite for carers and there was an expectation that this would increase, noting that this was a key priority.	
6.5.2	It was confirmed that £200k was a nominal sum of funding and this would be reviewed in the Integrated Board in view of the remaining amount of ICF revenue funding.	Review the level of carers funding in the Integrated Board in February
6.5.3	It was noted that the Carers Development Coordinator post also forms part of the carers funding allocation, though the revised guidance includes these types of posts under the infrastructure costs.	Include carers co-ordinator costs within the infrastructure costs and remove from the carers funding

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6.5.4	Anne Newman stated that she would not endorse the recommendation to approve the nominal amount of Carers ICF funding	Endorsed by the majority of the Board
6.6	The Board was asked to approve the carers and dementia proposals via email in order that the schemes can commence by 1 st April.	The Board agreed to approve via email
6.6.1	Requested that the ICF capital addendum be revised to include, 'only schemes with sustainable revenue funding would be approved'	
7	Transformation Fund Programmes Evaluation Mid-Point Report	
7.1	The Board was asked to review and endorse the current version of the Mid-Point Report, produced by RSM, the independent evaluator, for submission to Welsh Government as part of the national evaluation exercise	The Board endorsed the recommendations
7.2	It was noted that in the Regional Partnership Board in July that citizens and service users would also be interviewed but it was confirmed by those present that citizen / carer representatives were not contacted in the development of the Mid-Point Report	LC to challenge RSM on the lack of citizen/carer engagement in the interview process
8	Early Years and Prevention Funding Proposals	
8.1	Keith Reid, Executive Director of Public Health Wales gave a brief background and context to the funding overview report.	
8.2	The Regional Partnership Board was asked to delegate the approval of the funding for identified projects for 19/20 only to Directors of Social Services and Directors of Planning and Public Health of the Health Board in order to submit to Welsh Government	
8.3	The Regional Partnership Board was also asked to agree to the establishment of a multi-agency Task and Finish Group to allocate the available funding for 20/21 and to report to the BAHW steering group on the detailed plans and implementation	
8.4	Agreed that the multi-agency Task and Finish Group will include all partners and citizens and carers, in line with West Glamorgan principles, so all partners are involved in the decision making for schemes for 2020-21	Agreed that the Task and Finish Group would include all partners and citizen and carers representatives
8.5	It was stated that the region needs to mitigate against the risk of losing the funding and members agreed that they would support obtaining the funding in order to improve the health of the population and progress with partners	
8.6	Concerns were expressed that Welsh Government were late in offering this funding and the way in which Welsh Government expected the Board to 'rubber stamp' proposals.	
8.7	Wider discussion took place in terms of the issues in relation to drug deaths in the region and the need for the Partnership to be sighted on these issues. It was queried whether the overseeing of the programme would sit with the Regional Partnership Board but members of the Board noted that the current governance	

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	arrangements for the Area Planning Board for Substance Misuse were appropriate.	
8.8	The possibility of senior management from South Wales Police and Crime Commissioner representation on the Board was raised again, especially when discussing the links to substance misuse issues.	The Board agreed in principle for a senior member of the South Wales Police and Crime Commissioner sitting on the RPB
8.9	The Board supported the establishment of a Task and Finish Group to allocate the available funding for 20/21 and to report to the BAHW steering group on the detailed plans and implementation	Task and Finish Group approved by the Board
8.10	The Board agreed to delegate the approval of the funding for identified projects for 19/20 to Directors of Social Services and Directors of Planning and Public Health of the Health Board in order to submit to Welsh Government	The Board approved funding for identified projects for 2019/20 to be delegated to Directors
9	Home Dialysis Funding Proposal	
9.1	Christopher Brown, Consultant Renal Pharmacist and Gareth Cottrell, Associate Service Director of Medicine played a short video outlining case stories of patients currently accessing home dialysis, demonstrating the benefits for patients in relation to quality of life, both for them and their families as well as the benefits to the Health Board itself	
9.2	The Transformation Fund bid, which is aligned with the Renal Delivery plan, is a core component of the department's vision to further expand home therapy supported by a digitised patient education programme. The digitised patient education programme will encompass the different patient options for home dialysis, and will be hosted on a digital platform that will be available to all people with kidney disease in Wales. Mindful of digital inclusion, the material will aim to improve the digital and health literacy for people with CKD and will be available, bilingually, in other formats	
9.3	It was confirmed that patients and their families were consulted and coproduced the development of this new service.	
9.4	Welsh Government officials have signalled support for the bid, originally intended to be submitted through other funding sources. Welsh Government officials have since asked that a bid be put forward for consideration for funding from the Transformation Fund and the bid has significant clinical backing and support from clinical networks	
9.5	It was recognised that, due to the short timescale, this bid has not be escalated through the usual West Glamorgan governance and concerns were raised around this issue, particularly as the region has not received a response to the Transformation Bid submitted by the region for Hospital 2 Home Service	
9.6	The Board expressed further concerns regarding the funding and the way in which Welsh Government has decided to allocate the £250k out of the Transformation Fund and the implications of this against the	

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	bid already submitted for Hospital 2 Home, which has been agreed as the top priority within the West Glamorgan Partnership	
9.6.1	It was queried whether this funding would be available for use against the Hospital 2 Home bid if the Home Dialysis proposal was not endorsed by the Board; Gez Martin from the Transformation Fund Team within Welsh Government confirmed that if this proposal was not supported by the Board, the £250k would be split between all the regions. Gez Martin was apologetic for the short timescale and the way in which this proposal was brought to the Board's attention but encouraged endorsement due to the vast benefits involved	
9.7	The entire Board agreed that this was an outstanding project and the benefits to patients, their families and the resources for the Health Board were obvious, but the priority had to remain for Hospital 2 Home	
9.8	Gez Martin strongly encouraged Board members to attend the Regional Partnership Board Learning Event taking place in February in order to help influence how Welsh Government could work more closely with regional partnerships	
9.9	The Board was asked to approve the bid to further expand home therapy supported by a digitised patient education programme	
9.10	The Board agreed that it has been put in a very difficult position but would support the bid rather than lose the money from the region.	The Board endorsed the proposal for Home Dialysis
9.11	Members of the Regional Partnership Board thanked Gareth Cottrell and Christopher Brown for their input and congratulated them on the outstanding work achieved to date	
10	Development of Regional Strategies and Plans Update Report	
10.1	Lee Cambule, Integrated Board Transformation Manager, briefly updated the Board on Housing, Health & Social Care Strategic Framework Outline, the Carers Strategy and the Dementia Strategic Framework and Plan	
10.2	Noted there was a challenge in terms of the commitment in the partnership to adopt a co-productive approach versus the need to progress the work at pace. It is important to identify what can progress in the interim whilst developing the longer term coproduced work. Noted that the Transformation Manager had only been in post since September and had made huge strides in a short time.	
10.3	Anne Newman noted that there were already statutory obligations around carers	
10.4	It was noted that the training element could run alongside projects already running in order to maintain and develop coproduction	
10.5	The Board were asked to note the approach and progress made to date.	The Board noted the recommendations
11	Regional Partnership Board Self-Assessment	
11.1	Welsh Government is inviting regions to submit expressions of interest to participate in the pilot exercise to trial the Regional	

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	Partnership Board Self-Assessment Tool. Welsh Government is looking to undertake two pilots, one using a more traditional survey approach and one using the SenseMaker Tool; the anticipated timescale for the pilots is for them to be undertaken during March and April 2020	
11.2	Concerns were expressed around the additional burden on time this pilot might cause but the Board were reassured that the survey was online with a half day workshop	
11.3	Board members are asked to agree to submit an expressions of interest to Welsh Government to take part in the self-assessment tool, utilising the traditional survey and involving both Regional Partnership Board and Transformation Board members.	Board members agreed to submit an expression of interest to Welsh Government
12	Children's Commissioner Letter	
12.1	The Children's Commissioner submitted a letter to the Regional Partnership Board Chair for consideration and response. A letter has gone to all regions across Wales and the Commissioner intends to write a report once she has visited all regions highlighting the common issues. A draft response has been completed and reviewed by the Chair of Children's and Young People Board, though it was agreed that further information needs to be added. Once complete, the response will need to be approved via the Children's and Young People Board and then endorsed by the Chair of the Regional Partnership Board. The Children's Commissioner attended the last Children's and Young People Board in order to observe the discussions in terms of the various workstreams to understand the progress made to date. The Children's Commissioner spoke at the end of the meeting and noted how impressed she was with direction of travel and progress made to date.	Once finalised, response letter to be circulated to Board members
12.2	The Board noted the update and progress to date	
13	Research, Innovation and Improvement Hub Update Report	
13.1	The proposal will enable the establishment and coordination of a regional Research, Innovation and Innovation Hub for the West Glamorgan Regional Partnership Board. This Hub will be instrumental to drive the alignment of research, innovation and improvement in pursuit of higher quality and value, and will support the streamlining of services. It will be one of the nationally co-ordinated network of hubs which bring together research, innovation and improvement activity within each regional partnership footprint	
13.2	Members of the Board were asked to note the progress made to date for the Research, Innovation and Innovation Hub initiative and will report progress through the Integrated Transformation Board	The Board noted the progress to date and reporting via the Integrated Transformation Board
14	Joint Arrangements for Commissioning Packages of Care	
14.1	There have been ongoing discussions between the local authorities and the health board to resolve the issues around funding for joint	

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	packages of care for children and young people and agreement has been reached in terms of the negotiations	
14.2	Both Directors of Social Services thanked the Health Board and noted that it would now be possible to start planning for future packages of care, which includes children and young people, people with learning disabilities and mental health and older people	
14.3	It was noted that this is another example of the strength of the region and the working arrangements within the partner organisations	
14.4	It was requested that Board members have sight of the agreement between the authorities and the health board	
14.4.1	It was noted that due to the confidential nature of the negotiations, it may not be appropriate to share with Board members. It was agreed that a meeting would be set between the Director of Strategy and the Directors of Social Services to discuss the possibility of sharing the agreement with Board members	SHG, DH, AJ to arrange a meeting to discuss the possibility of sharing the written agreement with Board members
15	Any Other Business	
15.1	Anne Newman raised holding public Regional Partnership Board meetings	
15.2	It was confirmed that, following previous queries, the possibility of holding public meetings has been investigated. It was found that finding a suitable venue would be difficult as well as costly. There were also concerns at the number of the public who may wish to attend, the possibility of interruptions for questions and the noise level in general	Transformation Programme Office to confirm viability of holding public meetings

Date of Next Meeting:

23rd April 2020

2.00 – 4.00

Civic Centre, Swansea

The meeting closed at 5.20